

NORTH WEST (OUTER) AREA COMMITTEE

**Meeting to be held in Guiseley Methodist Church, Off Oxford Road, Guiseley, LS20 9EP on
Monday, 26th September, 2011 at 2.00 pm**

MEMBERSHIP

Councillors

B Anderson	-	Adel and Wharfedale;
J L Carter	-	Adel and Wharfedale;
C Fox	-	Adel and Wharfedale;
G Latty (Chair)	-	Guiseley and Rawdon;
P Latty	-	Guiseley and Rawdon;
P Wadsworth	-	Guiseley and Rawdon;
B Cleasby	-	Horsforth;
C Townsley	-	Horsforth;
D Collins	-	Horsforth;
C Campbell	-	Otley and Yeadon;
R Downes	-	Otley and Yeadon;
G Kirkland	-	Otley and Yeadon;

**Agenda compiled by:
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Gerard Watson

**W N W Area Manager: Steve Crocker
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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To confirm as a correct record the minutes of the meeting held on 20th June 2011.</p>	1 - 10

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8			<p>DELEGATION OF ENVIRONMENTAL SERVICES - SERVICE LEVEL AGREEMENT</p> <p>To consider the report of the Director of Environment and Neighbourhoods presenting for approval, a final version of the Service Level Agreement (SLA) through which the work of the Environmental Locality team will be steered over for the remainder of the 2011/ 12 municipal year.</p> <p>(Executive Function)</p>	11 - 48
9	Guiseley and Rawdon; Horsforth;		<p>CONSULTATION ON EXPANSION OF PRIMARY SCHOOL PROVISION FOR SEPTEMBER 2013</p> <p>To consider the report of the Director of Children's Services providing Members with the opportunity to be fully briefed on the proposals being brought forward in response to rising demand for reception places city wide and enabling them to comment upon such proposals, particularly those affecting the outer north west area.</p> <p>(Council Function)</p>	49 - 52
10			<p>AREA MANAGEMENT PERFORMANCE REPORTING</p> <p>To consider the report of the Director of Children's Services promoting Elected Member involvement with Children's Services locally by helping to strengthen the understanding of some key performance information at a local level. The report builds upon previous Children's Services performance reports presented to Area Committees in 2010 and earlier this year.</p> <p>(Council Function)</p>	53 - 78
11			<p>WEST NORTH WEST HOMES LEEDS' INVOLVEMENT IN AREA COMMITTEES</p> <p>To consider the report of West North West Homes outlining the purpose of West North West homes Leeds (WNWhL) involvement in Area Committees, and to explore ways of making that involvement as meaningful and productive as possible.</p> <p>(Council Function)</p>	79 - 86

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12	Adel and Wharfedale; Horsforth;		<p>HOUSES IN MULTIPLE OCCUPATION - PLANNING WORKSHOPS</p> <p>To consider the report of the Director of City Development advising of three planning workshops to be held in relation to the production of a new supplementary planning document (SPD) which addresses the growth and management of houses in multiple occupation (HMO) concentrations. The creation of a new SPD is in response to the introduction of an Article 4 direction in Leeds which will come into effect on the 10th February 2012.</p> <p>(Council Function)</p>	87 - 92
13			<p>THE MAJOR BENEFITS AND ADDED VALUE OF CAPITAL WELLBEING FUNDING IN WEST NORTH WEST LEEDS</p> <p>To consider the report of the West North West Area Leader responding to a request made by the Executive Member for Neighbourhoods, Housing and Regeneration at a recent Area Leader's meeting to explore the added value of Wellbeing funding for capital projects. The report describes how the capital Wellbeing budget in the West North West has been spent, for what purpose and the benefits gained from its expenditure.</p> <p>(Executive Function)</p>	93 - 104
14			<p>WELLBEING FUND BUDGET REPORT</p> <p>To consider the report of the Assistant Chief Executive (Planning, Policy and Improvement) providing an update on the current amount of revenue and capital funding committed and available via the Area Committee wellbeing budgets for wards in the Outer North West, whilst also seeking approval for new projects and provides details of small grant applications received since the last Area Committee meeting.</p> <p>(Executive Function)</p>	105 - 118

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15			<p>AREA UPDATE REPORT</p> <p>To consider the report of the Assistant Chief Executive (Planning, Policy and Improvement) bringing together details of the key messages arising from Area Committee Sub Groups and Forums whilst also providing a number of project and service updates.</p> <p>(Executive Function)</p>	119 - 146
16			<p>AREA CHAIRS' FORUM MINUTES</p> <p>To consider the report of the Assistant Chief Executive (Planning Policy and Improvement) formally notifying Members that the minutes of the Area Chairs' Forum meetings will be brought to Area Committee meetings as a regular agenda item, whilst also providing a brief overview of the Area Chairs Forum meetings.</p> <p>(Council Function)</p>	147 - 154
17			<p>LOCAL AUTHORITY APPOINTMENTS TO OUTSIDE BODIES - PROGRESS REPORT</p> <p>To consider the report of the Chief Officer (Democratic and Central Services) providing an update on those Area Committee appointments to the Corporate Carers' Group and the Divisional Community Safety Partnership, which it was agreed at the 20th June 2011 meeting were to be confirmed at a later date following further consultation with Members. The report invites the Committee to ratify such appointments.</p> <p>(Council Function)</p>	155 - 158
18			<p>DATE AND TIME OF NEXT MEETING</p> <p>Monday, 7th November 2011 at 2.00 p.m. (Venue to be confirmed)</p>	
			<p>MAP OF TODAY'S VENUE</p> <p>Guiseley Methodist Church, Off Oxford Road, Guiseley, LS20 9EP</p>	